

NorthWest Arkansas Community College Integrated Design Lab Rules & Guidelines

NorthWest Arkansas Community College (NWACC) is authorized by state law to develop and adopt rules and regulations governing the use of all College facilities. These are the College's guidelines relating to the use of the Integrated Design Lab (IDL).

Alcohol, non-prescription drugs, illegal intoxicants, tobacco products, and other controlled substances are prohibited.

Firearms, deadly ordnance, knives, pepper spray and other weapons are prohibited. The only exception to this rule is the authorized equipment carried by law enforcement officers or utilized in the classroom training purposes with the authorization of the campus police department.

Before using the IDL for the first time, you must complete the IDL Safety and IDL Shop Basics online courses. When using the IDL, students, faculty and community members must check-in with the IDL Staff and receive instruction before using the materials and tools within the IDL. Follow all safety instructions and posted guidelines for use of the materials and tools within the IDL.

Visitors are prohibited from locking or unlocking IDL lab and shop doors unless directed to so act by an IDL Staff member.

Be considerate of others; classroom activities and other organized activities also occur in the IDL. Disorderly conduct **will not** be tolerated and should be reported immediately to IDL staff members, or to the campus police department at 479-619-4229, or dial 911 in the event of an emergency. Violation of this rule may result in the removal of the disorderly individuals by the campus police department.

Items not covered by these rules, or the written policies and procedures of the College, are at the discretion of the IDL Director.

Violation of these rules, the NWACC Student Code of Conduct, or state and federal laws may subject students to progressive discipline by application of the NWACC Student Code of Conduct procedures; exclusion from the IDL and other College facilities for non-student community members by application of College procedures, and all violators may be subject to criminal prosecution.

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