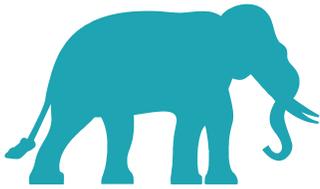


Getting Started With Your ATE Evaluation



Evaluation basics

- **Ask important questions** about the project's processes and outcomes
- **Gather evidence** that will help answer those questions
- **Interpret findings** and answer the evaluation questions
- **Use the information** for accountability, improvement, and planning
- **Continue** to use this process throughout the life of your project

Resource:

Data Collection Planning Matrix (bit.ly/data-matrix)

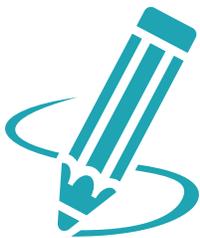


Using evaluation

- **Improve** your project
- **Inform** stakeholders
- Fulfill grant **requirements** (annual report)

Resource:

Expectations to Change (E2C) (bit.ly/Adams-E2C)



Working with your evaluator

- Make sure your evaluator's **contract** is in place
- Assign a **point-person** on your project team for evaluation matters
- Schedule a **recurring meeting** with your evaluator
- Make an appointment with your college's **data person**
- Set up a **timeline** for your evaluation
- Commit to **using** your evaluation results

Resources:

Principal Investigator "To Do" Checklist: Before Launching Your Project Evaluation (bit.ly/ToDoChecklist)

Identifying Stakeholders and Their Roles in an Evaluation Worksheet (bit.ly/stakeholder-wrk)

Learn more

- Resources to help you and your evaluator
Webinars | Blog | Newsletter | Resource Library