

Name: _____

Date: _____

Assignment 5

1.) Watch: <https://www.youtube.com/watch?v=-YGuWpouzdg>

2.) Select a process you currently do (making your morning coffee, cleaning your house, grocery shopping, registering for classes, ect.) and create a “Flow Process Chart” for it using the attached table. Draw two diagrams to go along with it – one that simply shows the layout of the area the process is done in (label this one “Blank Layout Area”) and a second one that is a “Flow diagram” (the process steps superimposed on top of the blank layout area.) Label this second drawing “Current Flow Diagram”.

3.) Do not do any analysis or attempted any improvement of your process at this point – simply complete the “Summary” section at the top of the Flow Process Chart. We will analyze and improve on your process in Assignment 6.